

# Natural Science Academy

-a school named for environmentalist, Michael Frome

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## Board of Directors Regular Board Meeting Minutes

Tuesday, September 13, 2011

6:15 p.m.

Meeting Location: NSA

The Natural Science Academy board meeting was called to order at 6:20 p.m. on Tuesday, September 13<sup>th</sup>, 2011. The meeting was held at NSA.

Members Present: Terrence Bro, Kendra Hunding, Jim Gleekel, Penny Barnes, John Cavalieri, David Glick  
Ex-officio: Laura Fergenson and Jennifer Wolfe (teachers), Kirsten Kinzler (Director), Traci LaFerriere (Business Manager)

Members Absent: Jane Husnik

Visitors: none

Also not present: Melonie Shipman (liaison from Audubon Center of the North Woods)

NSA Mission read by Board Member David Glick.

[Note the meeting in August meeting was cancelled]

### Agenda Approval

Moved by Penny Barnes and seconded by Jim Gleekel seconded, motion carried.

### Director Report

- Kirsten Kinzler handed out a Director's report which covered the topics of enrollment (60 students), PAC meetings, marketing plan, volunteers, curriculum, special education, communications, facility student achievement, finance, TREK/Adventure Days, authorizer update, and board training.

### Staff updates

- The school will start using the math curriculum "focal points" which has been developed to compliment the state and national math standards.
- Math Science report back
- Trek days with free transportation from the district
- Kirsten will send an invitation out about ACNW board training in Sandstone

### Finance report

- Traci LaFerriere went through the July, August Financial Reports
- Enrollment goals were not met and there will be a budget shortfall
- Funds will run out in May with out an increase in revenue or cuts in the budget
- Budget revision should happen before November 30

### Discussion / Action Items

- A. Marketing & Enrollment Discussion
  - a. The board asked Terrence Bro and John Cavalier to meet as an ad hoc marketing subcommittee to improve online presence with the goal to improve enrollment.
  - b. David Glick brought in results for neighboring schools as this may present some opportunities for distinguishing ourselves.
  - c. Laura Ferguson suggested that since we are not subject to redistricting then "our boundaries don't change"
  - d. Kirsten Kinzler brought up Give to the Max (givemn.org)
  - e. Penny Barnes suggested that we emphasize that people can make tax deductible donations to the school

- B. Jim Gleekel moved to approve by bulk a-d financial statements and minutes, Jim, Kendra Hundred, motion carried
- C. Penny Barnes moved to approve the Business MGR contract, Terrence seconded, Motion carried
- D. Terrence Bro moved to approve the Ed Visions agreement approved, Penny Barnes seconded, motion carried

**Public Comment**

None

**Other Business**

Kendra Hundred asked for volunteers to help water and tend the garden.

**Future meetings**

Spring break conflicts with the March 13 meeting. It has been rescheduled for March 20<sup>th</sup>.

**Board training**

ACNW will be offering the mandatory training components with a certified trainer at their Fall Leadership Conference in November.

**Meeting Adjournment**

Meeting adjourned at 8:03

Respectfully submitted,

John Cavalieri, Secretary

**NSA VISION: To develop a "green" school for children where the facility, operations, and educational program reflect a commitment to the natural environment.**