

Michael Frome Academy

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Interim Board of Directors Meeting Minutes

Tuesday, September 8, 2009
6:15 p.m.

The Interim Board Meeting of Michael Frome Academy of Woodbury, MN was called to order at 6:30 p.m. on Thursday, September 8, 2009. The meeting was held at Michael Frome Academy, Woodbury.

Members Present: Jane Husnik, Don Emery, Claire Emery, Kendra Hunding, Terrence Bro, Traci LaFerriere, Kirsten Kinzler

Members Absent: Amanda Sardeson, Greg Westmoreland, Richard Bend

Visitors: Bob Engstrom, Mary Alice McCoolle

MFA Mission read by Board Co-Chair, Jane Husnik.

Moved by Don Emery seconded by Terrence Bro with all members present voting aye, the Board approved the Agenda.

Board Development

- a. *Charter School Board University* Discussion – Section 1 – “A New Kind of Accountability” – tabled
Board is asked to read sections 1 and 2 for October board meeting.

Reports

- a. Director Update
The school year has begun and is going well. New staff is acclimating nicely.
- b. Enrollment/Staff Director Update
NDMA enrollment – Kirsten gave us an update on enrollment for 2009-2010 school year. Currently, we have 56 students enrolled at MFA. Discussion about marketing – logo, website, advertising. We should be looking for someone with Marketing and Fundraising skills/expertise to be on the board.
- c. Facility Committee
The Facility Committee will meet following the board meeting to discuss facility options and meeting times/dates.
- d. Finance Committee
Traci LaFerriere presented the August Financial Report.
- e. PAC (Parent Advisory Council) Report
The first meeting of the school year will be on Tuesday, September 15th, 6:30pm at MFA. Jane will send Kirsten the Nutrition Policy and Kirsten will send home for families to read.
- f. Student Achievement
Kirsten encouraged the board to look on the MDE website for MFA Report Information. MFA made AYP (Adequate Yearly Progress) in both Reading and Math.

Discussion / Action Items

- a. Approve Minutes of August 11th, 2009 Board Meeting
Moved by Don Emery, seconded by Terrence Bro, with all members present voting aye, the Board approved the Minutes of the August 11th, 2009 Board Meeting.
- b. Approve March Financial Statements
Moved by Don Emery, seconded by Terrence Bro, with all members present voting aye, the Board approved the August Financial Statements.
- c. Approve resignation of Amanda Sardeson from MFA Board
- d. Approve resignation of Dani Ramseth from MFA Board (for the record)

- e. Approve resignation of Claire Emery from MFA Board
The board recognizes the above resignations. (c. d. e.)
- f. Approve new hire, Julie O'Connell, Kindergarten Teacher
- g. Approve new hire, Aaron Benes 1st/2nd Grade Teacher
Moved by Jane Husnik, seconded by Don Emery, with all members present voting aye, the Board approved the new hires. (f. g.)

Other Business

- a. Board Member Officers
Co-Chairs – Jane Husnik, Greg Westmoreland
Secretary – Kirsten will fill in until a replacement is found.
Treasurer – Don Emery
- b. Board Committees
Facility – Members: Richard Bend, Terrence Bro, Kendra Hunding, Kirsten Kinzler
Finance – Members: Don Emery, Traci LaFerriere, Kirsten Kinzler
Policy Review – Members: Jane Husnik, Kirsten Kinzler
Need to find regular dates/times to meet.
- c. Upcoming Events
 - i. PAC (Parent Advisory Council) – Tuesday, September 15th, 6:30pm
 - ii. PAC (Parent Advisory Council) – Tuesday, October 6th, 6:30pm

Future Meetings

- a. Board Meeting Schedule/Calendar
The MFA Board meets the 2nd Tuesday of the month at 6:15 p.m. at Michael Frome Academy.

Tuesday, October 13 th	Tuesday, November 10 th
Tuesday, December 8 th	Tuesday, January 12 th
- b. Committee Meetings
 - i. Finance Committee – 5:45pm before Board Meeting
 - ii. Facility Committee – following Board Meeting
 - iii. Policy Review Committee - tabled
- c. Board Training
 - i. EdVisions Conversation Day, Thursday, October 15th
 - ii. MACS Leadership Conference, Friday, November 6, 2009

Adjourn Meeting

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Kirsten Kinzler
Filling in as Secretary

MFA VISION: To develop a "green" school for children where the facility, operations, and educational program reflect a commitment to the natural environment.