

Michael Frome Academy
Board Meeting Minutes
August 11, 2009

1. Call to Order 6:20pm
2. Roll Call: Greg Westmoreland, Terrence Bro, Don Emery, Kirsten Kinzler, Amanda Sardeson, Richard Bend

Absent: Kendra Hunding, Claire Emery

Misc. Attendees: Traci LaFerriere, Julie O'Connell

3. Approval of 06/09/09 Minutes-Richard motions to approve minutes, Amanda seconds, motion passes
4. NOTE: There was not a July Board Meeting due to not having a quorum present.
5. Approval of 8/11/09 Agenda
 - a. Approve Custodial Services Proposal
 - b. Approve Family Achievement Contract
 - c. Approve EdVisions Service Contract
 - d. Approve Business Services Contract
 - e. Remove under Treasurer report – Next year budget-update (discussed at June meeting – no new information at this time)
 - f. Remove under Director report – School evaluations (discussed at June meeting)Greg motions to approve agenda, Terrence seconds, motion passes
6. Treasurer Report
 - a. Current Finances-Traci presented Financial Report
 - i. Greg motions to approve budget for fiscal year 2009, Don seconds, no discussion, motion passes
 - b. Line of Credit Update
 - i. All signatures have been completed on application
7. Director Report
 - a. Director Overview
 - i. Custodial Services Proposal – Amanda motions to approve Custodial Services Proposal, Greg seconds, no discussion, motion passes
 - ii. Family Achievement Contract - Amanda motions to approve Family Achievement Contract, Greg seconds, no discussion, motion passes
 - iii. EdVisions Service Contract – Richard motions to approve EdVisions Service Contract, Amanda seconds, no discussion, motion passes
 - iv. Business Services Contract – Greg motions to approve Business Services Contract, Richard seconds, no discussion, motion passes
 - b. Next Year Staff intro

- i. Julie O'Connell has been hired for the Kindergarten teacher position and Aaron Benes has been hired for the 1st/2nd grade teacher position
 - c. Staff Evaluations-ETA
 - i. Kirsten will send her Profession Development Plan to Greg
- 8. New Facility
 - a. Facility Committee
 - b. New Development Updates
 - Committee needs to meet and come up with a 5-year and 10-year plan
- 9. Teacher Report
 - a. All staff is currently attending Responsive Classroom Training this entire week and is excited about the workshop
- 10. Committee Reports
 - a. Marketing
 - i. Board would like to plan for another all-day board retreat to do some strategic planning. Kirsten will look into this.
 - b. Parent Committee/Fundraising
 - i. Next PAC meeting/Play date is scheduled for Tuesday, August 4th at Lake Elmo Park
 - ii. Discussion about the Suzuki Music Program
 - c. Curriculum
 - i. No report
- 11. Open Questions/New Items for Next Meeting
 - a. Discussion about our board meeting start time – 6:15pm, perhaps?
 - Board needs to elect board officers
 - Kirsten handed out the Charter School Board University books to board members. Good reference for board training/development.
- 12. Next Meeting Date: September 8th, 2009
- 13. Adjourn Meeting: 7:50pm