

Michael Frome Academy  
Board Meeting Minutes  
March 10, 2009  
6:00 pm

1. Call to Order 6:12pm
2. Roll Call: Greg Westmoreland, Claire Emery, Don Emery, Terrence Bro, Amanda Sardeson, Kendra Hunding, Richard Bend, Jane Husnik
3. Absent: Shawna Traver
4. Miscellaneous Attendees: Kirstin Kinzler, Traci LaFerrier, Jean Kringz, Diana Ricart (parents)
5. Approval of 2/10/09 minutes, Greg motions to approve minutes, Terrence seconds, motion passes
6. Approval of 3/10/09 agenda, Claire motions to approve agenda, Terrence seconds, motion passes
7. Treasurer Report-Traci presented Balance Sheet and Cashflow Schedule
  - a. Current finances
    - i. payments to landlord are made through March
    - ii. SPED funding has not yet been received
    - iii. still working on establishing a line of credit
  - b. Next year budget
  - c. Lease aid-came on February 28<sup>th</sup>
  - d. Richard motions to approve Treasurer's Report, Amanda seconds, no discussion, motion passes
8. Director Report
  - a. Director overview
    - i. New ISES contract needs to be reviewed and
  - b. Next year classing/staff proposal
    - i. K as separate class(es) (1 section-20), 1/2 classes (2 sections-15), 3/4 class (1 section-up to 20)
    - ii. 1 teacher position would be filled, ½ SPED, para support, administrative assistant
  - c. Kindergarten lottery
    - i. Held on 3/6/09
      1. 8 siblings
  - d. School bus and start times
    - i. Most likely 8:10-3:05
  - e. School evaluations
    - i. School survey needs to be done each year (will be completed in April/May)
  - f. Staff evaluations
    - i. Need to be completed by year end
9. Teacher Report
  - a. Parent conferences
    - i. Conferences went well, progress reports, and testing results were discussed

- b. Testing
  - i. Completed winter testing session
- c. Kids
- d. Suzuki-lessons are going well, occasional scheduling conflicts
- e. Artist in Residence-parent volunteer has been making books with all 3 classes

#### 10. Committee Reports

- a. Marketing
  - i. Next PAC meeting will allow time for discussion pertaining to marketing
  - ii. Afton 4<sup>th</sup> of July parade, MFA can participate
- b. Facility
  - i. Jane, Terrence, and Richard met with Steve Hobbs at Belwin-buildings are no longer available; land is available, but is not an immediate solution to our needs
  - ii. Woodbury facility-former medical facility; \$15/sq. feet; facilities committee will follow up
- c. Parent committee/fundraising
  - i. Summer program possibilities
  - ii. Bussing questions
  - iii. Spring carnival/seed fundraising
  - iv. Suzuki books and CD's
  - v. Yearbooks
  - vi. Noodles fundraiser-first week in May?
  - vii. Joint gardening program with MSA
  - viii. School survey
  - ix. Grant writing
  - x. End of the Year picnic
- d. Curriculum
  - i. Teachers are exploring options for reading instruction and working on collaborative instruction
- e. Board review
  - i. Discussion tabled for next meeting

#### 11. Open Questions

- a. Enrollment/space issues

#### 12. New items for next meeting from Board members

- a. Board review

13. Next Meeting: Tuesday, April 14<sup>th</sup>, 2009

14. Adjourn Meeting: Meeting adjourned at 8:05pm