

Michael Frome Academy  
Board Meeting Minutes  
November 18, 2008  
6:00 pm

1. Call to order 6:08pm
2. Roll Call: Jane Husnik, Greg Westmoreland, Don Emery, Amanda Snyder, Kendra Hunding, Terrance Bro, Claire Emery, Shawna Traver, Richard Bend
3. Misc. Attendees: Traci LaFerrier, Kirsten Kinzler, Maryalice McCool (parent)
4. Approval of minutes 10/21/08-Greg motions to approve minutes, Terrance seconds, Shawna abstains, motion passes
5. Approval of 11/18/08 Agenda
  - a. Add "Communication" under New Business
  - b. Greg motions to approve agenda, Jane seconds, motion passes
6. Treasurer's/Finance Report
  - a. Traci presented financial info through October, compared to new budget
  - b. Don motions to approve Finance Report, Amanda seconds, no discussion, motion passes

OLD BUSINESS

1. Suzuki Music Update
  - a. Kirsten and Jane met with potential teacher
  - b. Contact w/director at St. Paul Conservatory
  - c. Parents will be surveyed
2. Changes to MFA Calendar
  - a. Richard motions to adopt revised calendar as presented at last meeting, Terrance seconds, discussion: parents will be informed of professional development days, motion passes
  - b. Kirsten will post new calendar on website and send info to MDE
  - c. New calendars will be sent home to families
3. Sinage
  - a. Kirsten will talk to Bob about reusing Stodko sign
  - b. Jane presented logo and Kirsten will digitize
4. Safety and Security
  - a. Kirsten presented MFA Emergency Crisis Plan
  - b. Fire inspector will complete inspections in November
  - c. Background checks for parents

## NEW BUSINESS

1. MFA Policies
  - a. Kirsten presented MFA's MSBA-approved Board Handbook and will send policies to BOD members electronically for review
2. Strategic Planning Group
  - a. Planning session December 13 @ 10am (tentative)
3. Communication
  - a. Parents need consistent information
  - b. Newsletter will be emailed and sent home in paper form
4. Q & A for Director
  - a. 21 K students on 2009-2010 wait list
5. Q & A for Teachers
  - a. Parent feedback
  - b. Teacher-pertinent information will be discussed first at BOD meetings
6. Committee Reports
  - a. Fundraising
    - i. Blue Sky Guide is approved for 2009-2010
    - ii. December 11-Barnes and Noble Book Fair
  - b. PAC
    - i. Last meeting-good turn out
  - c. Technology
    - i. Don and John will work together to discuss website options
  - d. Facilities
    - i. n/a
7. Open Questions: n/a
8. Next Meeting Date: Tuesday, December 16, 2008
9. Adjourn Meeting: Claire motions to adjourn meeting at 8:24pm

