

Michael Frome Academy  
Board of Directors Meeting Agenda  
August 11, 2008 8:00pm  
Michael Frome Academy

1. Welcome/Introduction/Question and Answer
2. Call to order regular board meeting 8:43pm
3. Reading of mission/vision
4. Roll Call: Richard Bend, Claire Emery, Kendra Hunding, Don Emery
5. Misc. Attendees: Shawna Traver, Traci LaFerrier, Amanda Snyder, Diana Ricart
6. Approval of meeting agenda-Don motions to approve 8/11 agenda, Richard seconds, no discussion, motion passes
7. Review/approval of minutes from 7/29 and 8/6-table
8. Treasurer's Report-Balance \$50,214.27 (prior to following consent for payables)
9. Consent for Payables
  - a. Amanda Snyder \$1090.60
  - b. Shawna Traver \$500.00
  - c. Harcourt \$1711.17
  - d. Communications Mailing Services \$381.00, \$1640, \$?
  - e. Traci LaFerrier \$2461.25
  - f. CMERDC \$1932.50
  - g. Pearson \$456.32
  - h. Paragon \$2000.00Don motions to approve the consent for payables, Claire seconds, no discussion, motion passes

OLD BUSINESS

10. Board membership
  - a. Board Chair position-Richard motions to table, Shawna tables, no discussion, motion passes
  - b. Don motions to add Shawna and Amanda to the BOD, Richard seconds, no discussion, motion passes
  - c. Interim board transition
11. School Dedication/Open House
  - a. 9/19 @10am

NEW BUSINESS

12. Director update
  - a. Met with Sandy Strand, suggested getting a SPED teacher on staff and para, KK will post on EdPost
  - b. Met with Traci and MFA will be able to apply for next grant
  - c. Shawna motions to remove Kim as the CSP grant manager and replace her with KK, Amanda seconds, no discussion, motion passes
  - d. KK will talk to Bob about furniture
  - e. PAC meeting was successful
13. Teacher/Director contracts
  - a. Teachers signed and sent contracts to EdVisions
  - b. KK will contact Pat at EdVisions

14. Financial Policies and Procedures
  - a. fund balance resolution
  - b. capitalization resolution
  - c. bank account
  - d. signatory resolution
  - e. audit
    - i. Richard motions to select Larson Allyn as our auditor, Shawna seconds, no discussion, motion passes
15. Full Day Kindergarten payment options
  - a. Approx. \$2500 total
    - i. Richard motions to give parents 2 options, prepayment for the whole annual fee or payment on 3 evenly spaced dates throughout the school year, Amanda seconds, no discussion, motion passes
16. Enrollment Update
  - a. 41 students to date
17. Committee Reports
  - a. Parent Council-Jane
    - i. Painting at MFA play space - **Thursday, Aug. 14 12:30 - ?**  
Along with some of the "big kids" at the Math and Science Academy, we will be recycling the old silo and barn foundation, painting it to make a colorful backdrop for our play area.  
Wear closed-toe shoes, a paint shirt and sun screen!
    - ii. Suzuki program will begin in October
    - iii. Before and after school care – Please call Tonya or Travis Holt at Primrose School at 651-731-5333
    - iv. Kirsten's bio
    - v. fun photos
  - b. Facilities-Dick
    - i. Belwin for larger facility
  - c. Curriculum-Claire
    - i. EIC-cooperating school payments-no deal
    - ii. Last meeting 8/19
  - d. H.R.-Claire
    - i. Teacher candidate for 2009-2010
  - e. Technology-Don
    - i. \$95/month for year for copier lease (Northland Business System), will get more info about lease
  - f. Marketing-Shawna
    - i. Woodbury Bulletin ad will go out on Wednesday
    - ii. Postcards should go out by end of week
    - iii. Will work on banner/sign for road near MFA and posters for door, additional marketing
    - iv. Plant fundraiser-Green Valley Greenhouses, Shawna will contact
18. Sponsor Update-none
19. Next Meeting: Tuesday, 26<sup>th</sup> 6:00 @ MFA
20. Meeting adjourned-Richard motions to adjourn the meeting at 10:54pm

