

Meeting Adjourned at: 8:55 pm MFA Minutes
7/29/08
7667 10th Street North
Oakdale, MN 55128

1. Welcome/Introduction/Question and Answer 6:00pm
2. Call to order regular board meeting 6:36pm
3. Reading of mission/vision
4. Roll Call: K. Wood, J. Husnik, D. Emery, C. Emery, D. Ramseth, R. Bend
5. Misc. Attendees: Steve McCoolle, MFA parent, Traci LaFerrier, Shawna Traver, Bob Engstrom, Amanda Snyder, Tonya and Travis Holt
6. Approval of meeting agenda-Richard motions to approve agenda, Dani seconds, no discussion, motion passes
7. Review/approval of minutes from 7/15-Jane motions to approve minutes, Claire seconds, no discussion, motion passes
8. Treasurer's Report
 - a. current balance \$22,545.39
 - b. Traci will be taking all invoices and carrying checkbook
 - c. Traci will utilize Smart Finance for our general ledger
 - d. Claire motions to approve Treasurer's Report, Kim seconds, no discussion, motion passes
9. Consent for Payables
 - a. Sprint \$108.46
 - b. MCSSEP \$6,850.00
 - c. Shawna Traver \$742.94
 - d. Traci LaFerrier \$3066.25
 - e. Debra Lach \$300.00
 - f. Amanda Snyder \$1854.00
 - g. Richard motions to approve consent for payables, Jane seconds, no discussion, motion passes

OLD BUSINESS

10. Facility update (Bob)
 - a. Facility completed 1 week early
 - b. Jane motions to approve an expenditure of up to \$2,000 for cabling, Richard seconds, no discussion, motion passes
 - c. Plumbing, vanities, installed, landscaping beginning on Friday
11. Tonya and Travis Holt (before and after school care)
 - a. Owners of Primrose School, introduction
 - b. Presentation of program
12. Board membership and transition plan
 - a. Annual meeting will tentatively occur in May
13. CSP/Implementation grant
 - a. Shawna received confirmation on receipt of grant

NEW BUSINESS

14. Bussing fees
 - a. District 833-will charter for excursions (9am-1:30pm \$21/hour, \$2/mile)

- b. MFA will get info to out of district parents about contacting their home district about a transportation rebate
 - c. MFA can develop a 1 time student fee for materials, field trips, fleece (w/ a statement about scholarships being available for families that cannot afford the fee
- 15. Review of Debra Lach's timeline
 - a. Shawna reported on meeting with Debra Lach
 - b. ½ versus full day K-Curriculum Committee will define schedule
 - c. Marketing: postcard and cost; Richard motions that the BOD direct Shawna Traver to continue her work on the marketing campaign for a total amount not to exceed \$4,000 and to obtain 3 bids, submit those to Traci for file, and select the best option with the approval of 2 BOD members, Don seconds, no discussion, motion passes
- 16. Teacher contracts
 - a. Additions to contracts were made, Kim will print and mail to EdVisions
 - b. Jane motions to approve teacher contracts with EdVisions, Claire seconds, no discussion, motion passes
- 17. Review of budget (w/ 35 and 60 students)
 - a. Traci shared revised budget/grant info
 - b. Richard motions to adopt proposed 60 student budget prepared by Traci adjusting the \$10,000 for Curriculum Development/Evaluation to Educational Consultant (Suzuki/Outdoor Ed) Don seconds, discussion-does this need to be submitted to the state once it's adopted? At the end of the year, we will have to show the auditors and Traci will have to revise the planning grant budget, motion passes
- 18. Director position and salary
 - a. Richard motions to offer the director candidate the lesser of \$30,000 or what she is currently making at Green Isle, with an incentive payment of 10% of her salary at the end of the year if she's able to maintain a student population of 58, Jane seconds, friendly amendment "plus EdVisions benefit package", no further discussion, motion passes
- 19. Jane motions to amend the earlier motion to allow Shawna to spend up to \$6,000 for marketing, Don seconds, no discussion, motion passes
- 20. Suzuki teacher
 - a. Instruction will begin in October
 - b. Director will be responsible for obtaining Suzuki teacher and developing Suzuki instruction schedule
- 21. Board chair position
 - a. Richard and Jane nominated Shawna Traver for the board chair position
- 22. EIC training supplies and lunches
 - a. Jane motions to approve \$150 for materials, Richard seconds, no discussion, motion passes
 - b. Lunch will be on own
- 23. Enrollment
 - a. Covered in previous discussions

24. Committee Reports

- a. Parent Council-Jane
 - i. Safety and security
 - ii. Parent info session at school on August 11th
- b. Facilities-Dick
- c. Curriculum-Claire
 - i. Jane motions to approve a \$1700 expenditure for math manipulatives, Richard seconds, no discussion, motion passes
- d. H.R.-Kim
- e. Technology-Don
- f. Marketing-Kendra

25. Sponsor Update

26. Meeting continued August 6th at 6:00pm at Central Park