

MFA Minutes

2/26/08

7667 10th Street North

Oakdale, MN 55128

1. Call to order; 6:15pm
2. Kim read vision and mission
3. Roll call: Kim Wood, Claire Emery, Don Emery, Dick Bend, Laurel Tangen-Foster (via phone)
4. Misc. Attendees: Andy Paulson (potential MFA parent), Ami LeKander
5. Approval of 2/26/08 agenda-Claire moves to approve, Don seconds, agenda approved
6. Approval of 2/12/08 minutes-Kim moves to approve, Don seconds, minutes approved
7. Treasurer's Report
 - Don provided Summary Report, and balance chart
 - Kim moves to approve Don's report, Dick seconds, report approved
8. Consent for payables
 - N/A at this time

OLD BUSINESS

9. Board membership and selection process
 - Claire and Don shared updated BOD Recruitment plan
 - Dick moves to accept BOD Recruitment , Kim seconds, motion approved
10. By Laws revision
 - Revisions have been made; Dick will send both revisions to BOD for review; By laws will be discussed at next meeting
 - Concerns to be addressed at next meeting:
 - Do we need to have a board member as a member of each committee?—suggestion that Laurel not be a member of any committee but attend all meetings as a staff member and serve as a liaison between the committee and the BOD
11. Upcoming/Previous trainings (MACS/MDE)
 - Kim reported on Food and Nutrition Workshop-Dept. of Ed. is now hosting meetings for charter school sponsors to address the needs/questions particular to charter schools
 - Don is attending MACS technology training next Thursday
12. Hiring of charter school financial consultant
 - Don presented Business Manager position posting-Dick moves to approve, Kim approves, motion approved
 - Finance Task Schedule discussed to determine any tasks that are of immediate importance (Tasks #1, 2, 6) to be completed by financial consultant
 - Don moves to approve 10 hours of work for Traci LaFerriere at \$55/hour to complete Tasks #1, 2, and 6, Dick seconds, motion approved
 - Don will post position

NEW BUSINESS

13. Lease approval
 - Dick reported on engagement agreement provided by John Cairns
Dick moves to approve engagement agreement and pay the requested retainer, Kim seconds, engagement agreement approved
 - Kim will sign agreement, Don will write check
14. Enrollment policy
 - BOD contacted Laurel to address concerns
 - Can policy be amended after it is adopted?-yes
 - Under “Develop a Lottery Process” should we fill in blanks?-yes
 - #3, 20 students, January
 - Claire moves to approve the Enrollment policy with intent to make changes when necessary, Don seconds, Dick suggests determining last date up to which we can still make amendments to Enrollment policy, motion passes
15. Board Handbook Development
 - Tabled until next meeting
16. Committee Reports
 - Facilities
 - Kim reported on new plans from B.Engstrom
 - Kim will contact B.Engstrom to request reversal of practice room and restroom
 - Do we pay for administration space in other building?
 - Curriculum
 - Working on curriculum statement
 - Meeting on Saturday, March 1st
 - Marketing
 - Laurel and Jim are re-working brochure to include a stronger focus on providing a rigorous curriculum
 - Personnel-no report
17. MFA Liability insurance (in process)
 - Will wait for report from Laurel
18. Board-Sponsor Discussion
 - N/A
19. Next meeting date and place
 - Tuesday, March 11 (tentative) 6pm
Platinum Bank
20. Public Comment/Questions:
 - Andy asked board to share their interest in MFA and involvement in development of school
21. Meeting adjourned 8:13pm