

MFA Minutes

6/17/08

7667 10th Street North

Oakdale, MN 55128

1. Welcome/Introduction/Question and Answer
Parent Questions
Time line between now and September
Budget
Director position-time line
Email and phone communication
How can we utilize parent talents and skills to help MFA progress?
Transportation forms
Steve Dess shared with parents positive progress of school and addressed parent concerns
2. Call to order regular board meeting 7:03pm
3. Reading of Mission/Vision
4. Roll Call: C. Emery, D. Emery, R. Bend, K. Wood
5. Misc. Attendees: S. Traver, A. Snyder, K. Hunding, T. LaFerriere, Rick Fletcher (ACNW), S. Dess, J. Tangen-Foster, Parents: Darlene Regan, Lee McNiesh, Gretchen White, Janne Eliassen
6. Approval of meeting agenda
Move #12 to #10, strike #22, #23 add "Calendar"
7. Review/approval of minutes from 6/3/08
Kim motions to approve 6/3/08 minutes with #23 addition, Claire seconds, no discussion, motion passes
8. Treasurer's Report
\$37,195.30
9. Consent for Payables
Sprint Bill \$114.03
Claire motions to accept consent for payables, Richard seconds, no discussion, motion passes

OLD BUSINESS

10. Charter School Study-Jing Zhu, PhD candidate
Working on research study on charter school boards (decision making, communication and how that affects the performance of the students and the school)
Each BOD would complete survey, Director would complete evaluation
MFA would receive a \$100 gift card and results to the survey
11. Board membership
Interested parents: Lee McNiesh, Gretchen White

Kendra Hunding, Richard motions that Kendra be appointed to BOD, Don seconds, no discussion, motion passes
Jim Tangen-Foster is willing to serve on BOD
Shawna Traver is willing to serve on BOD

12. Student management system

Traci solicited proposals from state approved student management systems

- i. ERDC-g geared toward big districts and much too expensive
- ii. Skyward Systems-hasn't used it before
- iii. JMC-much cheaper, easy, self-explanatory

Traci recommends JMC, Steve recommends JMC

Claire motions to accept Traci's recommendation to select JMC for the student management system, Kim seconds, discussion: Can it be hosted?, motion passes

NEW BUSINESS

13. Administrative assistant, contract, and deliverables
Tabled

14. Ed Visions (who, what when, money needed)

Richard reported that schools like MFA benefited from partnering with EdVisions, but only for a few years
Steve reported that he's always found some disconnect in organization between teachers working with the school's BOD and the EdVisions BOD (because teachers are contracted through EdVision's coop)

Traci reported that teachers would get contracts, benefits, and networking and professional development opportunities through partnership with EdVisions

Don will contact Doug Thomas to request proposal for services provided by EdVisions and Traci and Don will work to obtain quotes from payroll companies, benefit brokers, Gretchen will obtain info from leased employer

Steve offered personnel policies from ACNW that we could receive in the next week

15. Teacher salaries and contracts

Contracts will be determined after decision with EdVisions
Salaries will be determined after discussing budget (Traci, Don, Kim)

16. Enrollment

Enrollment report was filed last week with MDE, was accepted

MFA needs to

Sibling preference for enrollment-law says that if you have a child in a school, their sibling has preference

- Follow up cards will be sent to all families concerning student's enrollment or waitlist status
17. Director hiring and interviews
Interviews will be held next Monday or Wednesday
 18. Time line for rest of summer
Open communication to parents
 19. SPED director
Kim will speak with Traci
 20. Parent questions for PAC meeting on Wednesday evening
Lee and Jane will address questions and then forward any unknown questions to Amanda
BOD addressed PAC questions
 21. Upcoming and previous trainings
Amanda and various BOD members are currently attending Director's Summit
 22. Software contract amendment
 23. Calendar for school year
Richard motions to accept the 2008-2009 school calendar, Kendra seconds, no discussion, motion passes
 24. Committee Reports
Parent Council: Next meeting is 6/18
Facilities:
Finance:
Curriculum: Next meeting 6/24
H.R.:
Technology: Don will stay in touch with Kim to schedule next tech meeting
Marketing:
 25. Sponsor membership
None
 26. Next meeting date
BOD Meeting will be continued Monday 6/23 from 5:45 pm at Woodbury Central Park
Meeting adjourned at 10:40 pm

6/23/08

Woodbury Public Library
Continued BOD Meeting

1. Meeting called to order at 6:10pm
2. Roll Call: D. Emery, C. Emery, R. Bend, K. Wood
3. Miscellaneous Attendees: Diane Miller-Esch, Amanda Snyder, Shawna Traver, Traci LaFerriere

4. Process Director Applicant
 - Director applicant
 - Initial impressions
 - Ranking of responses to questions
 - Need direct feedback from teacher's working who have worked with her, Amanda will make reference calls
5. Contracts
 - Traci LaFerriere-will be discussed at next BOD meeting
 - Amanda Snyder-Richard shared Amanda's proposed contract and discussed changes; Claire motions to approve Amanda's contract with the approved revisions, Don seconds, no discussion, motion passes
6. Enrollment Confirmation Form
 - Claire presented Kindergarten enrollment later
 - Traci will check on deposit information and Claire will amend if necessary and send forms to Amanda; Don motions to approve the revised Enrollment Confirmation Form and any expenses incurred through preparation and mailing, Richard calls to question, question passes, no further discussion, motion passes
7. Teacher Trainings
 - EIC-Claire presented SEER contract to BOD; Richard motions to approve the expenditure and execution of contract with the ic to provide teacher training with payment of the variable expenditures imposed by the contract; Don makes a friendly amendment to correct the address for the Michael Frome Academy, Claire seconds, no discussion
 - MnStep-trainings will be finalized; mileage can be reimbursed; Richard motions to reimburse teachers for mileage (at IRS mileage reimbursement rate) to trainings, Don seconds, no discussion, motion passes
8. MARSS Training-MFA's MARSS reporter and Business Manager need to attend mandatory MDE Training on July 23rd-24th.
9. Lease-Richard will check lease to ensure it includes the following statement: "This lease is subject to MN Statutes section 124D.10, subdivision 23a".
10. Questions-BOD addressed questions relating to enrollment, CSP grant, email communication, BOD training, teacher contracts
11. Meeting adjourned at 9:00 pm