

MFA Minutes

5/20/08

7667 10th Street North

Oakdale, MN 55128

1. Welcome/Introduction/Question and Answer
2. Call to order 6:44 pm
3. Reading of Mission and Vision
4. Roll Call: D. Emery, C. Emery, K. Wood, J. Husnik, K. Hunding, R. Bend
5. Misc. Attendees: B. Engstrom, Traci LaFerrier, J. Tangen-Foster, L. Tangen-Foster, Eric Evans (potential MFA parent)
6. Approval of Meeting Agenda
 - Under #18 add 'Enrollment'
 - Move 'Facilities' to Old Business #10
 - Add 'MNStep' Training to #17
 - Add SPED discussionRichard motions to approve agenda, Claire seconds, no discussion, motion passes
7. Review/Approval of minutes from 5/6/08
 - Jane motions to approve 5/6/08 minutes, Don seconds, no discussion, Richard abstains, motion passes
8. Treasurer's Report-Don
 - Current balance \$40,462.80
 - Claire motions to accept the Treasurer's report, Kendra seconds, no discussion, motion passes
9. Consent for Payables-Don
 - N/A

Old Business

10.SPED

Sandy Strand, representative for Minnesota Charter Schools Special Education Project (SPED consulting firm)

Offer support w/ assessments and specific trainings

11.Facilities

Updated floor plans (allow for more classroom space) were presented

Richard motions to approve a change in an attachment to the lease to conform to the top handout that was distributed this evening which includes moving the sinks, Jane seconds, no discussion, motion passes

12.Board Membership

Amanda Snyder is interested in returning to the MFA BOD this summer when she returns to the area

Kim will be resigning as Board Chair as of July 1, she will remain on BOD as an educator

13. Upcoming and Previous Trainings
Laurel reported on SPED meeting, completed Knowledge Transfer form
14. Planning Collaboration/Board Handbook Development
Laurel will email MACS to get in writing permission to use policies
15. Governance/Administration/Leadership for school
Audubon Center is concerned about MFA identifying leadership positions for the school
BOD needs to define leadership role and work to determine options for hiring and post for a ½ time administrator
16. Financial Consultant
Richard will work on contract for Traci
17. Office Space
Richard will review lease and will email w/ changes by next BOD meeting
18. 501 C3 filing
Richard motions to have Don retain an attorney to obtain 501 C3 filing with \$750 and Charlie Levine, Kendra seconds, Don abstains, no discussion, motion passes
19. EIC training/MN Step Training
Enrolled for 4 weeks of training
20. Update on Parent Meeting; Enrollment
Jane will type up parent comments/questions and send to BOD; Laurel will address parent questions
Acceptance letter needs to go out to first 60 students
50 full day K, 1, 2, 3 graders; and 10 ½ day K students
Recruit another 5-6 ½ day K students and 5 additional 1-3 students
Kim motions to allow the enrollment of 5 more ½ day K and 5 more 1-3 students, Jane seconds, no discussion, motion passes
21. Policies (Religion and Board)
Religion policy will be discussed at a later time

New Business

22. Ready to open meeting
BOD is encouraged to work on fundraising efforts
Fundraising Council comprised of parents
Steve Dess suggested that we affiliate ourselves with the Minnesota Council for Nonprofit, Don will research and present information at next BOD meeting
23. June 16-20
Leadership Training-required-all 5 days for 1 BOD member and director/leader
24. SPED meeting, reimbursement, overview

- Jane motions to authorize Laurel to make a recommendation for the SPED consulting firm, make a selection, and enter into contract, Don seconds, no discussion, motion passes
Kim motions to authorize Laurel to sign off on any necessary documents regarding the entering into contract with the chosen SPED consulting firm, Don seconds, no discussion, motion passes
25. Committees and parental involvement
 - Parents are interested in and willing to get involved in advisory groups (lunch services, transportation, uniforms, fundraising, volunteers, outdoor/indoor facilities, field trips, etc.) to help work on issues and make recommendations to the BOD; parents will have an opportunity to sign up for groups at play date
 - Jane will send play date info to John to post
 - PAC mission statement-Jane will work with interested parents to develop
 26. TPP Teachers Professional Practice
 27. Committee Reports
 - Parent Council-Jane
 - June 2nd, next meeting
 - Finance-Don
 - May 27th, next meeting
 - Curriculum-Claire
 - May 27th, next meeting (every other Tuesday opposite BOD meetings), Central Park, Woodbury 6:00pm
 - H.R.-Kim
 - Committee is reviewing resumes and will be holding interviews next week
 - Technology-Don/John
 - Marketing-Kendra
 - Will reschedule meeting
 28. Board-sponsor discussion
 29. Next meeting time and place: Tuesday, June 3rd 6pm Parent Question/6:30pm BOD meeting
 30. Adjourn 9:59 pm