

Michael Frome Academy Minutes Board Meeting  
12-18, 6:00-7:30 p.m. Stafford Public Library Commons Area, Woodbury

- 1) Call to Order: 6:10 PM
  - 2) Roll Call: Kim W. Richard B., Claire E., Don E., Dani R., John C., Laurel T-F, Jim T-F
  - 3) Misc. Attendees: Norm Chaffee, Jerry Mazarra, Greg Stotko, Robert Engstrom
  - 4) MFA Mission Statement read: discussion to switch vision and mission statement
  - 5) Approval of Meeting Agenda: moved Richard, second Don: passed unanimous
  - 6) Review/Approval of Previous Meeting Minutes (add Discussion of Office Space)
  - 7) Treasurer's Report: Don reported on account signatures for Jim, Don, and Kim
- OLD BUSINESS
- 8) Discussion of revising By-laws: Dick will send doc tracking changes—vote regarding proposed amendments tabled until next meeting
  - 9) Enrollment/recruitment plan document—need MFA brochure; also need newsprint layout for saturated mailing: agenda next meeting; Jim will follow-up on cost for CSC brochure to include MFA
  - 10) Start-up coordinator: The board reviewed two applications. The board reviewed applications from Melanie Moe and Laurel Tangen-Foster. Ms Moe was removed from considerations since she lacked administrative or charter school experience. Jim, Laurel, and John were excused from further discussion due to potential conflict of interest. Dick moved that the board make a final decision on hiring the start-up coordinator at this meeting. Claire seconded. Motion unanimously passed. Discussion over Laurel TangenFoster's qualifications and the other candidate's discussions. After discussion Dick moved to hire Laurel Tangen-Foster as the start-up coordinator. Claire seconded. Motion unanimously passed. John, Laurel and Jim were brought back to the board meeting. Laurel submitted her resignation from the board (see attached doc). Kim moved to accept resignation. Claire seconded. Motion passed unanimously. Jim and John abstained from vote.
  - 11) Discussion of a new Board secretary was tabled until next meeting
  - 12) Board reviewed and accepted resignation from Amanda Snyder.
  - 13) Greg Stotko (contractor) and architect Jerry Mazarra made a presentation on the proposed Woodbury facility. Robert Engstrom joined the meeting shortly after presentation began.
  - 14) Following presentation and discussion, facilities committee stated to Engstrom that the board needed more specific information on the proposed project. **Before the facilities committee can recommend the go ahead for this Woodbury project,** we need a materials list (including estimated costs), the list of green features that will *definitely* be included in the building (e.g., passive/active solar, green roof, geothermal, etc.), and the cost per square foot for this project.
  - 15) Laurel will contact MDE to find out if facility site and start-up date can be modified due to time constraints and school needs. Sponsor liaison Steve Dess and Mike Link of Audubon have been informed of our search for alternate sites for the school. This was discussed with them at November board training in Sandstone at ACNW retreat center.
  - 16) Board selection process to replace Amanda and Laurel tabled until next meeting
  - 17) Board approved joining the MN School Board Association
  - 18) Board insurance should be secured ASAP

NEW BUSINESS

- 19) Board Training with Doug Thomas, Executive Director, EdVisions: Jan. 3: 6-8 PM:  
LOCATION TBA
- 20) Don resigned from the Facilities committee; Kim will replace
- 21) Next meeting date and agenda: Jan. 3, 8-9 PM at EdVisions training site TBA
- 22) Adjourn: 8:25

Approved on \_\_\_\_\_  
Laurel Tangen-Foster, Secretary  
MFA Board