

NATURAL SCIENCE ACADEMY

920 Holley Avenue, Suite 3, St. Paul Park, MN 55071

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Memo

To: The Parents of Natural Science Academy students

From: The Staff of the Natural Science Academy

Date: 8/18/2010

Re: School Year 2010-2011 Student Forms

Greetings to all the NSA students and parents! We hope that your summer is going very well! It's almost time for the children to return to school and that means along with shopping for school clothes, earlier bedtimes, and all the other preparations there are student forms to be completed for the upcoming year!

This year instead of mailing a packet of forms to your home we are putting the forms on-line! You may go to the Natural Science Academy website (www.naturalscienceacademy.org) and look for the **Important Documents** tab. When you click on this you will see 2 sections: *New Enrollee Packet* and the *Student Forms Packet*. All parents should click on the *Student Forms Packet*. This folder contains all of the forms that need to be printed out, completed, signed, and returned to the school office. Below are listed the forms which will be included in the *Student Forms Packet*.

- Medical/Emergency Form (2 pages – be sure to initial and sign where indicated)
- General Permission Form (please complete, sign and date)
- Family Directory Form (complete if you want to be included in the directory)
- Student Fee payment form (please staple payment to appropriate payment slip)
- Kindergarten Full-Day Fee payment form (if it applies to your child; staple payment to form)
- Student Vest Order Form (please staple payment to the order form)
- Authorization for Administration of Medication (please complete, have doctor sign and parent signature if your child will need to take medication (including prescription, over-the-counter, inhalers/nebulizers/epi-pen) at school.

Completed forms may be returned at the Natural Science Academy **Welcome Back to School** Open House (Thursday, September 2nd, 2010 from 6:30 – 8:00 PM). If you are unable to attend the back-to-school night you may mail the forms to the following address:

Natural Science Academy
Student Forms 2010-2011
920 Holley Avenue, Suite 3
St. Paul Park, MN 55071

If you are unable to print these forms, please contact our Administrative Assistant, Pat Esparza at pat.esparza@naturalscienceacademy.org and a packet will be mailed to you.

We hope to see you at the **WELCOME BACK TO SCHOOL OPEN HOUSE** on September 2nd!

Enjoy the rest of your summer!